

SUMMARY SHEET

I. Description of Item

The Shelby County Sheriff's Office has a current need to provide validated testing to promote Officers to the ranks of Captain, Lieutenant, and Sergeant in order to maintain an adequate command staff. There has not been a promotional testing since 2012 and the list obtained from that testing has been completely exhausted. Currently, some divisions of the Sheriff's Office are operating without any ranking command staff. The promotional testing process needs to be completed as soon as possible in order to fill the current vacancies as well as upcoming vacancies due to retirements, etc.

II. Source and Amount of Funding

General Funds – FY 2017 Proposed Budget, line item 031-610901-6664, Operational Services, Contracted: Amount: \$110,340.00.

III. Contract Items

- A. New Contract – Morris & McDaniel, Inc. – Not to exceed \$110,340.00 annually.
- B. Terms: July 1, 2016 – June 30, 2017 with option to renew for two additional terms: July 1, 2017 – June 30, 2018 and July 1, 2018 – June 30, 2019.

IV. Resolution Affects:

- A. Sub-awards – N/A
- B. Personnel – Promotions to ranks of Captains, Lieutenants and Sergeants.
- C. Equipment – N/A
- D. Contracts – N/A

V. Other Relevant Information:

Ranking officers are needed in the various divisions of the Sheriff's Office in order to maintain maximum efficiency and accountability in the performance of its duties to serve and protect the citizens of Shelby County.

The Sheriff's Office recommends approval of this resolution.

